

# pcLink for Windows Reference Guide

## Function Keys (function/shift function)

**F1**-Exit/Print

**F2**-Up arrow **F3**-Down arrow

F4-Select

F5-Cut/Paste notes & schedule blocking

F6-Search

F7-Merge/Stikum

F8-Save screen and go to Main Menu/Calculator

F9-Schedule/Today's Patients

F10-Save screen and go to Intercom/Phone list

F11-Restore saved screen or return to Main Menu/Calculator

## Function Keyboard Key(s)

Select Ctrl+P
Exit Ctrl+[
Add Record Ctrl+B
Remove Record Ctrl +Z
Character, Delete Current Ctrl +D
Character, Delete Previous Backspace
Character Insert Ctrl +F

Page, Next Ctrl +T or Page Down
Page, Previous Ctrl +R or Page Up

Page, First Home
Page, Last End
Restore/Main Menu Ctrl +G
Delete Beyond Cursor Ctrl +Y

Connection About

Note: to achieve the control key functions, press and hold the

**Ctrl** key and then press the corresponding key once.

### pcLink Menu Bar

The following pcLink-specific functions are available on the pcLink Menu Bar:

File	Merge	Full Screen
	Print	Screen Shot
	Printer Setup	Disconnect
	Customize	
Edit	Stikum	Paste
	Cut	Calculator
Phone	Lookup	
	Intercom	
Schedule	Today's Patients	Search for Openings
	Today's Schedule	Other
Save	Save screen and go to the Main Menu.	
Restore	Restore saved screen or return to the Main Menu.	
Exit	Exit back one screen.	
Go	User-defined quick links to integrated applications or	
	documents.	,
Help	Datacon Dental System	

#### **Toolbar Buttons**



Exit back one screen.



Launch the Merge function from the current record.



Print. Resulting options are context-sensitive.



Attach a stikum note to a screen.



Search. Resulting options are context-sensitive.



Look up patient phone numbers.



Open the Intercom.



Open the list of today's patients.



Open today's schedule.



Open the Appointment Search screen.



Open the Scheduling screen.



Save screen and go to the Main Menu.



Restore saved screen or return to the Main Menu.



Open the Calculator function.

#### Quit pcLink

To quit pcLink, log out of the Dental System to the System Menu and then click File>Disconnect on the pcLink Menu Bar.